

## GLENPOOL CHURCH OF CHRIST DEACON ASSIGNMENTS

### Deacon of Youth & Education

*Matt Caldwell*

- Service Projects
- Devos, Youth Rally, Church Camp, VBS
- Teacher & Classroom Assignments
- Curriculum and Teaching Materials
- Teacher Supply Room
- STARS Program
- Teacher Training & Enrichment
- Education & Youth Budgeting

### Deacon of Building & Grounds

*Todd Khoury*

- Building Upgrades and Improvements
- Baptistry & Mechanical Systems
- Custodial Contract & Supplies
- Emergency Systems
- Lawn Care & Landscaping
- Trash Removal
- Parking Lots & Snow/Ice Removal
- Street Sign & Garage Usage
- Facility & Grounds Budgeting

### Deacon of Young Adults Ministry

*Zac Tenison*

- Young Adult Activities
- Seminars
- Training (Parenting, Financial, etc.)
- Retreat
- Young Adult Budgeting
- Young Adult Curriculum

### Deacon of Worship

*James Hamilton*

- Worship Assignments
- Securing Fill-ins
- Preparing Song Service Slides
- Communion Ordering and Preparation
- Visitor Cards in Rows
- Membership Attendance Reporting
- Training (Usher, Greeter, Song Leader)
- Building Lockup Assignment
- Worship Related Budgeting
- Audio/Visual Booth

### Deacon of Fellowship

*Thomas Hallsted*

- Fellowship Meals
- Setup and Cleanup Group Assignments
- Special Events
- Church Directory Updates
- New Member Orientation
- Playground
- Auditorium Setup
- Kitchen Supplies
- Fellowship Budgeting

### Deacon of Missions & Evangelism

*Bruce Rothell*

- Prison Ministry
- College Ministry
- Hope Harbor
- Asian Missionary
- Friendship Missions
- Missions Budgeting

### Deacon of Member Services

*Johnny Riggs*

- Senior Saints Program
- Assist Member Needs
- Shut-in Communion
- Visitation Program
- Compassionate Giving to the Needy
- Benevolence Budgeting
- Visitor Card Follow-up
- Membership Attendance Follow-up

### Deacon of Administration

*Edwin Whittlesey*

- Insurance
- Office Administration
- Payroll
- Tax Exempt Status
- Contribution Counting
- Monthly Financial Reporting
- Special Collections
- Coordinate with Church Accountant